



September 2004

Citywide Employee Safety Training Calendar

(Scheduled as of August 31, 2004) - Revised

Date(s)	Course	Time(s)	Location
September 1	Excavation (Trench & Shoring) Refresher (4 hrs)	11:30 am – 3:30 pm	Water Department, 1800 E. Wardlow Rd., Assembly Room
September 2	Excavation (Trench & Shoring) Initial (8 hrs)	7:00 am – 3:30 pm	Water Dept – Water Treatment Plant, 2950 Redondo Ave, Assembly Room
September 9	Asbestos Supervisor/Competent Person Refresher (8 hrs)	7:30 am – 4:00 pm	Harbor Department, 925 Harbor Plaza, 5 th floor training room NOTE: Rescheduled from 9/2/04
September 14	Fire Extinguisher Training (Partial Module 4) (2 hrs) 2-sessions AM/PM	10:00 am – 12:00 pm & 1:00 pm – 3:00 pm	PW, LB Airport Maintenance Yard, 3150 St. Louis Avenue, conference room and fire pit (EB 32 nd St., just immediately north of the NB 405 off ramp onto NB Cherry Avenue)
September 15	Ergonomics Office Training (1 hr) 2-sessions AM/PM	10:00 am – 11:00 am & 1:00 pm – 2:00 pm	Main Library, 101 Pacific Avenue, Auditorium
September 15	Acetylene Torch Training (4 hrs)	7:00 am – 11:00 am	LBWD, 1800 E. Wardlow Rd. Assembly Room NOTE: For LBWD employees
September 17	Respirator Training (2 hrs)	9:00 am – 11:00 am	Health Department, DHHS, 2525 Grand Avenue, Room 204 NOTE: For DHHS employees
September 22	Weapons of Mass Destruction (Module 6) (2 hrs)	1:30 pm – 3:30 pm	Main Library, 101 Pacific Avenue, meeting room 1
September 22	AED/CPR (Module 1) (4 hrs) 2-sessions AM/PM	8:00 am – 12:00 pm & 12:30 pm – 4:30 pm	American Red Cross, 3150 E. 29 th Street, Classroom 1 NOTE: Parking is in the back parking lot near classrooms. Enter through the front entrance
September 27	LifeSafety (Module 5) (4 hrs) 2-sessions AM/PM	8:00 am – 12:00 pm & 12:30 pm – 4:30 pm	PW/EDC, 2929 E. Willow Street, Classroom NOTE: Enter on Willow Street. Street parking available on Willow Street.

Revised: 8/31/04

NOTE: Course dates and time are subject to change without notice. Please be advised that HR will request a JV charge point from departments who have employees signed up for training and they do not show up for the class. If you have any questions, please contact May Jong, Risk Management @ may_jong@longbeach.gov